

# Minutes



## FCCD State Board 3<sup>rd</sup> Quarterly Meeting Saturday, May 30, 2020

*Location: Via Zoom Conferencing*

### **Chapter Presidents/Proxies:** The following Chapter President/Proxy were present

Matthew Page – Chapter 2, Joanna Emanuel – Chapter 3, Tammy Marcus (Proxy) Chapter 4, Beth Mallard Chapter 5, Janine Cannon – Chapter 6, Latisha Howard -Chapter 7, Dawn Dinatale (Proxy)- Chapter 8, Teri Richardson (Proxy) – Chapter 10, Johnathan Wilson- Chapter 11, Shelley Liddle (Proxy) Chapter 12, Monica Hidalgo- Chapter 14, Michelle Wilforth- Chapter 15, Shannon Johnson- Chapter 18, Donna Bolton (Proxy)- Chapter 20, Jason Loper- Chapter 21, Wendy Reeder- Chapter 24, Karen Colon- Chapter 27, John Clark-Chapter 29, Mike Page (Proxy)- Chapter 30, Aaron Dougherty- Chapter 31, Angie Segree- Chapter 35.

### **Welcome & Call to Order.....President Shelley Liddle**

- President Shelley Liddle called the meeting to order at 10:07 a.m. via zoom conferencing.
- Raul S. Banasco conducted a roll call of the Chapter Presidents to establish a quorum. A quorum was established.
- The pledge was conducted by President Shelley Liddle.
- The invocation lead by President Elect Carol Starling.

### **Secretary's Report.....Raul S. Banasco**

- Raul S. Banasco presented the 2<sup>nd</sup> Quarterly Board Meeting minutes. Motion by Merrell Colchski (Past State President) to accept the minutes and seconded by Mike Page (Past State President); motion passed unanimously.

### **Treasurer's Report.....Alice Sims**

- Treasurer Alice Sims presented the 2<sup>nd</sup> Quarterly Board Meeting treasure report with a balance of \$78,108.30.
- Motion to accept treasure report by Merrell Colchski (Past State President) and seconded by Jason Loper (Chapter President); motion passed unanimously.

### **Past President Report.....Mike Page**

- Past President Page reminded everyone to submit L.L. Wainwright nominations by 6/1/2020.

### **Administrative Assistant..... Debbie Kissane**

- Administrative Assistant Debbie Kissane didn't have any information to share at the moment.

**Executive Secretary Report..... Rob Lingis**

- Executive Secretary Rob Lingis did report that the operations budget is in good standing. He indicated that FCCD is currently has 2,624 members in good standing which reflects an increase in membership from last year this same time. He also reported only having four members name assigned to Chapter "0" as they need to be reassigned to their appropriate chapter.

**President Report.....President Shelley Liddle**

- President Liddle welcomed everyone to the 3rd<sup>d</sup> Quarterly Board meeting via zoom conferencing.
- President Liddle shared with the membership of the importance of casting ones vote for the FCCD Executive Board Officers via the FCCD Website. At this time President Liddle permitted the four candidates running for State Secretary address the membership.
- The candidates were Laura Bedard, Karen Colon, Hope Simpson and Tim Strickland (wasn't able to attend the zoom meeting).
- President Liddle shared with the membership essential information from the FCCD Executive Board Officers Meeting that was held Friday, May 29, 2020 via zoom conferencing. The key points pertained to the tremendous challenges as a result of the COVID Pandemic facing the world. The COVID Pandemic resulted in all government agencies to cancel all government travel until further notice and in some agencies resulted in suspension of any travel until further notice.
- The Executive Board Officers discussed at length the upcoming 2020 FCCD Annual Training Institute due to the all of restrictions. It was decided that it is the best interest of the organization and its membership to cancel the upcoming training institution.
- The Executive Board Officers discussed the possibility of exploring a virtual technology platform to have the annual FCCD Annual Training Institute. In effort to continue to provide quality training and remain in line with the FCCD by laws this recommendation is key.
- President Liddle tasked Rob Lingis with exploring the possibility of seeking a consultant who could provide support in planning for a virtual training conference.
- President Liddle envisions a 2 day virtual FCCD Training Institute to include a variety of keynote speakers, workshops and vendor participation. Rob Lingis reported that FCCD had already made a \$2,000.00 investment with a 3<sup>rd</sup> party company to assist with the conference program information but there are options to use this service with the virtual training conference as well.
- President Liddle stated that she would be making contact with all of the supportive State Agency Heads and several of the local government agencies to seek their support and participation of a FCCD virtual training conference.
- Alice Sims stated that in her leadership role she would approach the DJJ leadership in this effort and felt positive of DJJ's support.
- Linda Brooks also stated that Orange County Corrections Department would do what they could to be supportive as well.
- Several members support President Liddle efforts as well as complimented her for her leadership in this most difficult time.
- President Liddle shared with the membership that she would be in activating the clause in the contract in reference to canceling the annual training conference as a result of the government suspending training and travel until further notice.
- President Liddle reminded all members that FCCD's cornerstone is to remain active with continuing its efforts in community service project and training session via virtual technology.
- The following Chapters gave their chapter reports: 3, 4, 5, 6, 7, 8, 10, 11, 12, 14, 16, 17, 18, 20, 21, 24, 29, 30, 31, 34 & 35.
- President Liddle announced to the membership that the following three requirements to achieve Chapter Effective would be waived given the COVID Pandemic: Required 5 fundraisers, required 3 community services projects & increase in membership.

- Chapter Effective Committee chair Dorothy Sanford reported that she received submission by Chapters 2, 4 & 5 and reminded the chapter presidents of the June 1, 2020 deadline.
- Distinguished Service Award Committee Chair Linda Brooks reported receipt from Chapters 2, 4, 7 & 15. The deadline to submit is June 1, 2020.
- Door Prize Committee Chair Jenine Cannon reported door prize commitments from Chapters 6, 7 & 15 as well as several business partners.
- Annual Training Committee Chair Dr. Laura Bedard didn't have an additional information to share at this time.
- Bill Bedingfield Scholarship Committee Chair Maria Dibernando reported receipt of one submission but encouraged others to submit by the deadline of June 1, 2020.
- Ray D. McCleese Academic Scholarship Award Committee Chair Paul Hoisington reported receiving one interest email but encouraged submissions by the due date of June 1, 2020.
- Academic Scholarship Committee Chair Lisa Stokes wasn't able to attend but Debbie Kissane reported that two submission had been received and a third was in route to Lisa Stokes from Rob Lingis due to mailing error.
- Executive Director Gina Giacomo shared with everyone of how impressed she was of the local chapters in their efforts of remaining active despite the COVID Pandemic. She also encouraged the chapter president to hold local elections for next year.
- Community Service Committee Chair Janet Worsham reported receiving submission from chapters 2, 4, 7 & 15.
- Rob Lingis reported to all the chapter presidents and past state presidents to review the various documents he had just emailed to our email addresses. He also reported that the FCCD organization is in good standing and the cost savings from not be able to have our 3<sup>rd</sup> quarterly board meeting in Daytona Beach, Florida resulted in a savings of over \$7,000.00.
- Michelle Jordan gave an overview of the Vendors Committee efforts in recruiting vendors for their participation and sponsorships if the conference is going to occur virtual.
- FCCD Photographer Dawn Dinatale will continue to take photos for the annual training program booklet.
- Community Service Project Chair Donna Danford shared with the membership of efforts being made by the Volusia County Beach House in regards to the impacts the COVID Pandemic has had on the youth. Donna will share the link of these efforts with Rob Lingis to place on the FCCD Website for the membership to view.

**President Elect Report..... Carol Starling**

- President Elect Starling shared with the membership that 2021 proposed FCCD Training Institute site would be discussed under new business.

**Old /New Business**

- No old or new business at this time.
- Under new business: President – Elect Carol Starling proposed to the membership that the 2021 FCCD Training Institute be held at the Rosen Plaza on International Drive in Orlando, Florida from August 23-23, 2021. Furthermore the gold tournament would be held at the Shingle creek golf course. A motion to accept the recommendation was made by Jim King (Past State President) and seconded by Matthew Page (Chapter President); motion approved.

**Closing Remarks & Announcements..... President Shelley Liddle**

- President Liddle reminded everyone that articles for the Councillor Publication is due by June 1, 2020 in an effort to share with the membership by the 3<sup>rd</sup> week of June. She encouraged the

members to submit articles in regards to the impacts of COIV – 19.

- Gina Giacomo requested that Rob Lingis email all of the chapter president a reminder to vote for the state board officers and local chapter board officers as well.
- Chapter President Matthew Page shared with the membership of the benefits of using google documents technology to obtain feedback from the members.
- Fred Schuknecht shared with everyone the importance of being transparent financially therefore the chapter presidents will be receiving several forms in which the chapter's activities will be recorded. The information recorded will include all funds earned, donated as well as all expenditures. This information will be emailed out to all of the chapter presidents by the 4<sup>th</sup> FCCD quarterly board meeting.
- Alice Sims and Carol Starling both recognized President Liddle leadership of FCCD during this most difficult time in America.
- President Liddle be thanked everyone for attending the zoom meeting and she's looking forward to the 4<sup>th</sup> quarterly board meeting. More information will follow in reference to when and how the 4<sup>th</sup> quarterly board meeting will be held.

**Adjournment @ 11:48 a.m.**

Motion to adjourn meeting made by Mike Page, seconded by Matthew Page. Meeting was adjourned by President Liddle at approximately 11:48 a.m.