



Meeting Minutes

Friday, Friday February 26, 2016 1:10 p.m. – Meeting called to order by President Gina Giacomo

President's Welcome & Call to Order

- President Gina Giacomo welcomed everyone to the 2nd Quarterly Board Meeting at the Caribe Royale Resort in Orlando.
- President Giacomo asked that all nominations for State Office be turned into the nominations chair, Past President Michael, as soon as possible as the committee is meeting today to discuss their nomination to the Board.
- State Secretary Mike Page called roll of the Chapter Presidents. A quorum was established and President Giacomo called the meeting to order.
- President Giacomo thanked everyone for their dedication to FCCD. Members are our most precious resource. She asked Chapter Presidents and Committee chairs to have their photo taken for the Institute program.

Introduction of Executive Board

President Giacomo introduced the Executive State Board:

Linda Brooks - President Elect

Tammy Marcus - Treasurer

Mike Page - Secretary

Karen Michael - Immediate Past State President

Cornita Riley - Executive Director

Rob Lingis - Executive Secretary

Debbie Kissane – Administrative Assistant

- Cindy Corrado was recognized by the President and advised that the Councilor went out and looks great. She also advised that April 18 is the deadline for articles for the next issue of the Councilor. Articles are to be in MS Word format and any photographs should be submitted separate from the MS Word document. July 1st is the deadline for articles for the Institute Program. These articles are required for the chapters to meet the requirements of Chapter Effectiveness.
- The Pledge of Allegiance was led by Rick Orzechowski
- The invocation was led by President Elect Brooks.
- President Giacomo introduced Dr. Laura Bedard, Executive Director of Corrections, Seminole County, Florida. Director Bedard indicated she is new to Seminole County, and a longtime supporter of FCCD. She also indicated she will be encouraging her staff and other county employees to become more involved with FCCD. She indicated an interest in forming a new stand-alone chapter in Seminole County.

- President Giacomo also recognized FCCD member Josh Johnson, who is currently running for State Representative, Seat #9 in Tallahassee, Florida and Monica Morris the Executive Director of Association of Paroling Authorities International
- President Giacomo then recognized the continued significant support of FCCD by Star & Shield Insurance Exchange, represented by Aundrea Hannah.
- Official group photographs were then taken of the Past State Presidents. President Giacomo announced FCCD's new sound system and that the membership renewal feature on the website was corrected.
- Justine Patterson and Rosalind Baker discussed the DJJ/FCCD partnership mural project in Broward County. A mural artist has agreed to assist free of charge. The projects should be completed by the end of June. The Palm Beach and the Stewart DJJ facility will receive a mural.
- President Giacomo announced that so far this year, 56 Community Service Projects have been completed by the local chapters and 22 trainings have been conducted. Also, 190 new memberships statewide have been received since the last board meeting.
- President Giacomo introduced the new business FCCD cards being provided to each chapter president to be used in conducting business, soliciting members or attendees for the Annual Training Institute. The cards have the FCCD logo, state business address and website information on the front and lines are provided on the back to be used by the member to place their contact information on it. Additionally, she provided Chapter Presidents with *SAVE THE DATE* cards for the Institute to be passed out to anyone interested in attending.
- President Giacomo advised that she had met with staff of the Bridges of America and they indicated they will be sending representation the Training Institute and possibly providing conducting some training.
- President Giacomo announced that the Correctional Peace Officers Foundation will be holding their board meeting in conjunction with the Annual Training Institute this year at the Hilton, and they will be giving scholarships for two officers to attend the conference.
- The American Correctional Associations Executive Director, Mr. Jim Gondles, will be attending the Training Institute as a guest at FCCD.
- Past president Michael announced that 20 different chapters had increased their memberships since the last board meeting. Some of the highlights were, Chapter 20 with 46, Chapter 7 with 36, Chapter 5 with 19, Chapter 30 with 16 and Chapter 10 with 10 new members. Mrs. Michael also reminded the Chapter Presidents that when they receive a new members name from the state board, they should reach out to the new member and let them know they are welcome and to assist them with any questions they may have.

Secretary's Report:

- Minutes from the 1st Quarterly Board Meeting presented by Secretary Mike Page
- Motion to accept the minutes made by Miriam Martinez.
- Motion seconded by Shelly Liddle Chapter 12 President. Passed unanimously.
- Secretary Page also made a report on the status of training for the Institute as the Training Chair. Several contracts have been made and we are working to secure some CEU classes, at the very least for medical practitioners. We are continuing to pursue other classes that will provide CEU's for personnel in the criminal justice system in Florida.

Treasurer's Report:

- Treasurer Marcus gave an accounting of the FCCD financial institution balances. A motion to accept the Treasurer's Report was made by Shelly Liddle and seconded by Cathy Aylstock, The motion passed unanimously.
- Fred Schuknecht gave a Fiscal Review report on the status of the accounts and balances and advised the FCCD is stable, although there appears to be a need to raise revenues during this fiscal year. He also related that while the Foundation Account was established years ago to provide assistance to the FCCD in times of need, the initial balance of \$100,000 is still intact. As an aside, Mr. Schuknecht also mentioned, as a member of DJJ, the significance of the mural projects and that an article in the Councilor or Program would be appropriate to showcase some of the good work FCCD does.
- President Giacomo offered the 2015-2016 annual budget for approval. After a brief discussion about a lingering invoice from last budget year for printing, a motion to accept the budget was offered by Miriam Martinez and seconded by Justine Patterson. Passed unanimously.

Presidents' Report:

- The keynote speaker for the 3rd quarter board meeting will be Mr. Abe Uccello, Director, Division of Development, Florida Department of Corrections.
- President Giacomo also addressed the group concerning the potential for needing to raise the membership dues, both silver and annual in the near future, as a result of all other costs going up and the increased costs of doing business on all levels. This was followed by considerable discussion. The issue will be readdressed as we go forward. While most chapter presidents understand and support the need to increase dues for the first time since 2003, there are decisions to be made about how much of an increase and whether or not to grandfather existing members under the current rates, and how to accomplish such a task. President Giacomo asked each member to provide their recommendation on an increase for membership due on a piece of paper and provide it to her.

Executive Secretary's Report:

- Rob Lingis advised there had been an issue with the payroll deduction for the FDC for February 5th and he has been working with FDC on the electronic resolution.
- He also indicated that he can now email the applications to the FDC in lieu of hard copies being mailed, and this will further expedite turnaround on the membership acceptance.
- Mr. Lingis also noted he needs the People First number or the SSN for FDC employees utilizing the payroll deduction membership insure proper entry and record keeping of the membership.
- Payroll deductions from the various agencies are now being received at our new financial institution, First Florida Credit Union, and we should be able to move everything else from old accounts in the next two months.

President Giacomo

- Introduced the two candidates for state office and allowed each to speak to the group.

Michelle Jordan addressed the attendees and gave a brief biographical of herself and her experiences with the FCCD over the past 24 years at the local and State levels and the effect on her professional and personal life the organization and members had on her life.

Shelly Liddle addressed the group and addressed her experience with FCCD and her reasons for running for State office. She offered her interpretation of the FCCD acronym as being: **F**amily, **C**ommunity, **C**ommitment, and **D**eterrence through education.

Debbie Kissane

- Administrative Assistant: requested that all attendees update their contact information on the document being circulated.

Keynote Speaker – Sheriff Jerry Demings

- President Giacomo turned the lectern over to President Elect Brooks to introduce the afternoons keynote speaker.
- Mrs. Brooks introduced Orange County Sheriff, Jerry Demings. Sheriff Demings addressed the group about Black History Month (February) and his experiences as the first black Sheriff in Orange County. He also talked about current trends in the community and the status of Police/Community relationships. Sheriff Demings also spoke about the resurgence of problems with the drug, heroine and the effects it is having on communities across Florida.

President Giacomo

- President Giacomo addressed the New Membership Incentive Program and explained the memberships could be verified. The scholarship awards could be given to an individual or the chapter as a well for meeting the requirements. The competition will end June 1, 2016 and all scholarships for increased membership will be awarded at that time.
- Chapters having commerce to conduct at the board meeting were given an opportunity at this point.

Michelle Jordan

- Announced that a signature sheet to be inserted in the Institute Program was being circulated and encouraged all present to participate in the fundraiser.

Chapter Presidents Reports

- Chapter Presidents and Proxy's gave their reports and turned in written copies to Secretary Mike Page, who provided them to President Giacomo.

Community Service

- Project Bridges: Bridges is a is a faith-based organization. Children attend special bonding visits with their parents at Bridges facilities. The toys collected at the board meeting will be used during the bonding visits to provide positive impact of the relationship building between incarcerated parents and their children. 70% of children of inmates find themselves incarcerated within their lifetime.
- Committees Reports: To included but not be limited to Councilor (Due date April 18th) FCCD Store, Golf Tournament (PowerPoint presentation was provided), CFOP Scholarship, Long Range Planning, and Institute Training. All committee chairs were given an assignment to write a description on their committee and submit it to Debbie Kissane by COB March 30th

UNFINISHED BUSINESS: NONE

NEW BUSINESS: NONE

Third Quarterly Board Meeting will be held Friday May 27, 2016, at the Hilton Daytona Beach

Motion to Adjourn made by Rob Lingis and seconded by TR Page at 11:45 a.m. Motion Passed.